[PROMPT: USE WHERE CONNECTING CUSTOMER IS A COMPANY]

[CONNECTING CUSTOMER ADDRESS LINE 1]

[CONNECTING CUSTOMER ADDRESS LINE 2]

[CONNECTING CUSTOMER POSTCODE]

[DATE]

To whom it may concern

**[NAME OF CONNECTING CUSTOMER]**

**[PROJECT REF.] (The “Project”)**

**[SITE ADDRESS]**

I, [NAME] an [AUTHORISED SIGNATORY/DIRECTOR OF [THE COMPANY]] [or] [ NAME OF CONNECTING CUSTOMER], hereby give authority to [NAME OF AUTHORISED PARTY] to [act on our behalf]/[insert specific detail of authority given]as [COMMERCIAL CONTACT/PAYER] for the purposes of, and in connection with the Project.

Yours faithfully,

[NAME]

[NAME OF CONNECTING CUSTOMER] [or] [AUTHORISED SIGNATORY/DIRECTOR OF [THE COMPANY]]